

# FUTURE PLANNING INFORMATION ROSARY SCHOOL 2021



<b>FAMILY NAME:</b>		
<b>STUDENTS ATTENDING ROSARY SCHOOL IN 2021:</b>		
Student Name	Present Class	

<b>STUDENTS <span style="color: red;">LEAVING</span> ROSARY SCHOOL AT THE END OF 2020:</b> <i>(INCLUDE THOSE MOVING ON TO MIDDLE SCHOOL)</i>		
Student Name	Present Class	Name of new School

<b>FUTURE STUDENTS:</b> <i>(NOT YET AT SCHOOL ie - BROTHERS/SISTERS)</i>		
Child's Name	Date of Birth	Name of Kindy/ELC/Childcare Centre <small>(if applicable)</small>

We draw your attention to the following extract from our Fee Policy

**5.5 FAILURE TO GIVE A TERMS NOTICE OF STUDENT WITHDRAWAL:**

Parents whose child leaves the school during a term will be charged for the whole term's Tuition Fees. A full term's notice of intention to leave the school during a school year is required. Failure to provide a term's notice will result in a late withdrawal fee of \$1,000 being charged per family. The Principal may waive this fee in extenuating circumstances. This is in recognition of the fact that the school is committed to maintaining the employment of teachers on the basis of known enrolments from one term to the next.

Parents who have a child intending to leave the school at the end of the school year are asked to give at least one term's notice – that is by the end of Term 3, as outlined in our Future Planning Forms. This applies to students enrolled in Reception to Year 5 inclusive. As staffing requirements are planned during Term 3 for the following year on known enrolments, parents who fail to provide notice of intention to leave the school before the end of Term 3 may deny another child from attending the school; and subsequently will be charged a late withdrawal fee.

I have read clause 5.5 above

Signed: ★ \_\_\_\_\_

Date:     /     /

**PLEASE RETURN BY MONDAY 17 AUGUST VIA YOUR ELDEST CHILD'S CLASS TEACHER**